



# 64th State Science & Engineering Fair of Florida

Presented by the

Florida Foundation for Future Scientists

The RP Funding Center

March 26th—28th, 2019

**INNOVATE TODAY**

**#innovateflorida**

Administered by the Florida Foundation for Future Scientists  
University of Central Florida, College of Community Innovation & Education  
P.O. Box 67, Goldenrod, Florida 32733  
[www.ssefflorida.com](http://www.ssefflorida.com)

## WELCOME!

The 2019 State Science and Engineering Fair (SSEF) of Florida will be held March 26th—28th at The RP Funding Center in Lakeland, Florida. This year's Fair will exhibit 820+ projects with over 875 Finalists in Junior (grades 6-8) and Senior Sections (grades 9-12).

## ARRIVAL/REGISTRATION

**Only** Regional Fair Directors, or their Official Designee, are permitted to register all the Finalists for their Region. Registration Packets will be available at The RP Funding Center.

Registration Packets contain materials for students to set up their projects, name tags, certificates, schedules, and maps.

**ATTENTION PARENTS:** Any student not traveling with his/her Region's Delegation must make arrangements to meet the Regional Fair Director to pick up registration materials. **No packets will be opened to remove individual materials for those who are not with their Region Delegation. Students will NOT be allowed to set up their projects until the Region has registered.**

## PARKING

There will be no charge for parking at the RP Funding Center on Tuesday or Wednesday. There will be a charge of **\$10.00** for the Grand Awards Ceremony guests (and \$20.00 for buses that park).

## SCIENTIFIC REVIEW PROCESS

More than 100 members of the **Scientific Review Committee** (SRC) met March 8th to review and certify the entry materials for the 2019 SSEF.

**ALL students must have their original protocol papers and log books in their possession for SRC and/or Project Set Up.**

The Fair Director will receive a packet which contains the **Project Certification Cards** and the **Certified Abstracts** for each student who has been approved to display his/her project. The **certified abstract** must be displayed on the left side of the display either on the display board (leave a space) or in a frame that does not have glass. The **Project Certification Card** must be left on the display for Display & Safety approval.

Students NOT receiving these items will have to go to SRC with their Fair Director (Hollingsworth A & B).

**Students who need to provide additional documentation for their research were notified by the Regional Director.** Students with needed corrections will proceed directly to the **SRC Staging Room (Hollingsworth A & B)** upon arrival. **Do not send any paperwork to the FFSS Office.** Once students have corrected the discrepancies they will be allowed to set up their project.

## Inside this issue:

Arrival Procedures	1
Parking	
SRC Procedures	
Category Arrangements	2
Set-up & Display/Safety	
Electricity	
Removing Items	
Copy Machine	
Concessions	
Scholarships	
Opportunity Awards	
Opening Ceremony	3
Final Certification	
Photography—Formal	
Judging Dress Code	
Judging Interviews	
Electronics Policy	
Shoptalks	
Adult Hospitality	
Schedule of Events	4
Student Mixer	
Public Review	
Project Take Down	
Grand Awards Ceremony	
Field Trips	

## SSEF Administrative Staff

- ♦ **Ms. Nancy Besley**  
Executive Director
- \* **Ms. Tami Haddad**  
Program Assistant

@SSEFFlorida

@FloridaSSEF

/SSEFFlorida

## CATEGORY ARRANGEMENTS

Load-in on Tuesday will be at the designated RP Funding Center unloading area. All projects using carts must go through the loading dock area. After the Fair Director has registered the Finalists and provided name tags, **the students NOT needing to go the SRC should locate their assigned table space.**

All projects will be set up inside either the Exhibition Hall or Sikes Hall. The students should locate their assigned table **before** proceeding in with the project display. Each table will have the Section (Junior or Senior) and Category (#) Number displayed on a card. Since the numbering system is identical for both sections, be sure to place your project on the card with the correct Section listed (Junior/Green or Senior/Yellow).

## PROJECT SET-UP APPROVAL Display & Safety Procedures

- **Make sure you have your original protocol papers and log books for Set-Up.**
- Set up your Project. **Every item** you will use during Judging must be set up at this time.
- Follow D & S Approval Steps found in your space to set up your project correctly.
- **Display the Certified Abstract**
- If the abstract is checked that the project was done at a research institute **DISPLAY FORM 1C**. If the abstract is checked that the project is a continuation **DISPLAY FORM 7**.
- Get a member of the Display and Safety (D&S) Committee to review the physical display of the project.
- **If approved**, D&S will sign the Finalist's Project Set-Up Card.

## ELECTRICITY

All requests for electricity were due at the time the Entry Forms were sent to the FFFS office. **Requests for electricity will not be honored on-site.** **Students who have paid for the use of electricity should bring a power strip AND long UL approved extension cord. Make sure your name and Region are on the these items.**

## REMOVAL OF ITEMS After Display & Safety Approval

A Finalist may choose to remove Log Books or other valuable items after being certified by D&S on Tuesday. Items removed from the exhibit on Tuesday and brought back into the exhibit area on Wednesday for Judging must be approved and labeled by The Display and Safety person who qualifies your display on Wednesday. **Any items without a label will not be allowed into the exhibit halls on Wednesday for Judging.**

***ALL items on display at the exhibit must have been certified by D&S committee .***

## COPY MACHINE

A copy machine will be available for **single** copies for those students who need to complete their certification process. Multiple copies must be printed off-site.

## CONCESSIONS

Concessions at The RP Funding Center will be opened for Tuesday –Project Set-Up ONLY!

Application Forms and Descriptions for the following opportunities may be found at

**[www.ssefflorida.com](http://www.ssefflorida.com)**

## SCHOLARSHIP NOMINATIONS

Read the descriptions for scholarship nominations carefully (on our website). Complete the generic Scholarship Application for each scholarship. **Applications are turned in at the Registration Table during set-up on March 26th.**

**NOTE:** Scholarships are **nominations** which must be confirmed by the Scholarship Donor. **Do not mail applications or transcripts to the FFFS Office.**

## NYSC OPPORTUNITY GOVERNOR'S NATIONAL YOUTH SCIENCE CAMP

Applicants (**12th Grade**) for the National Youth Science Camp (NYSC) experience June 27th—July 20th must **turn in their NYSC Application at the Registration Table during set-up March 26th.** Interviews take place on Judging Day. Check SSEF Website for FAQ's. (See brochure online at [www.nysc.org](http://www.nysc.org) for more information.) Complete the SSEF/NYSC application [www.ssefflorida.com](http://www.ssefflorida.com) .

## OPPORTUNITY AWARDS

Complete the applications provided for individual Opportunity Award offerings such as FAU Pine Jog Summer Research Institute and/or NASA. Visit online at [www.ssefflorida.com](http://www.ssefflorida.com) .



## OPENING CEREMONY

JASON Colloquium  
Intel ISEF Delegation  
Broadcom MASTERS  
Recognition

The **Opening Ceremony will be held in the Youkey Theatre at The RP Funding Center, Tuesday March 26th at 7:30 PM.** Students are encouraged to wear Region T-shirts, caps, etc. to represent their Region.

One of the highlights at the State Science and Engineering Fair of Florida is the **Junior and Senior Outstanding Narratives (JASON) Colloquium.** This event provides an opportunity to introduce talented young people who have brought honor to the State of Florida. Several students have been nominated and selected to present a brief three minute narrative about a meaningful experience.

The **Intel International Science and Engineering Fair Finalists and our Broadcom MASTERS winners** from each Region will also be recognized during this Ceremony.

### Final Certification

During the Opening Ceremony, the Display & Safety Committee will make a final walk through to review projects. Any projects giving the D&S Committee concern will be put on a list. This list of projects will be announced at the end of the Opening Ceremony. **Students whose projects do not meet this Final Certification process will have to report to the Exhibit area immediately following the Ceremony to meet with a D&S Committee Member to correct the problem.**



## PHOTOGRAPHY

*Order Form enclosed*

All students will have an individual picture taken during Judging. Also, each awardee will have his/her picture taken off-stage at the Grand Awards Ceremony. You have the option of purchasing pictures as indicated on the enclosed order form. All proceeds support student science/STEM research in the state of Florida.

### DRESS CODE for Judging & Grand Awards Ceremony

Young men should wear dress slacks, shirts with collars, jackets/sports coat, tie (preferred), and dress shoes. Young women should wear a dress, skirt, blouse, jacket or pantsuit and dress shoes.

***No jeans, shorts, will be permitted***

### JUDGING INTERVIEWS

Judging begins at 9:00 AM Wednesday morning and continues until 4:30 PM. There is a "lunch on your own" break from 11:30 AM until 1:30 PM before Round 2 Judging begins.



## SSEF JUDGING FINALISTS' ELECTRONICS POLICY

In order that there be no distractions to both Finalists and Judges, to show respect for the judging process, and to recognize the importance of student safety during judging and the need for electronic communication to maintain that safety, the following guidelines will be adhered to by each student researcher while in any/all exhibit halls on the day of judging:

**To avoid unfair advantages,** all electronic devices capable of communication will be turned off. This includes but is not limited to internet, voice, video, email, text, and chat services.

**To avoid distraction and to maintain a professional appearance,** all electronic devices capable of playing sounds and/ or video must be powered off and out of sight. **Failure to follow these guidelines will result in a removal of the device. The student researcher will be escorted to an exit door, where the device will be handed over to the fair director.**

### SHOPTALK SESSIONS

These sessions will be held in Hollingsworth A & B. Parents, teachers, fair directors, and other's are invited to attend the various Shoptalk Sessions during Judging on Wednesday. DOOR PRIZES!

### ADULT HOSPITALITY

There will be a designated **Adult Hospitality Room on Tuesday and Wednesday (compliments of the Florida Association of Science Teachers).**

## Schedule of Events

### The RP Funding Center

*Tuesday, March 26th*

**9:00 AM – 5:00 PM**

Load-In Day & Registration

SRC & Display Approval

Scholarship & Opportunity

Applications Due

**7:30 PM – 9:00 PM**

**Youkey Theatre, RP Funding Center**

Opening Ceremony and JASON

Colloquium

Final Certification Clearance

*Wednesday, March 27th*

**8:30 AM—9:00 AM**

Students may enter exhibit halls.

**9:00 AM – 11:30 AM**

Round 1 Judging

**9:30 AM - 11:00 AM**

Shoptalks & Adult Hospitality

**11:30 AM – 1:30 PM**

Finalists lunch on your own

**1:30 PM – 4:30 PM**

Round 2 Judging

*(wait for dismissal announcement)*

**1:45 PM—3:30 PM**

Shoptalks & Adult Hospitality

**4:30 PM – 6:00 PM**

Round 3 Judging (no students)

**7:00 PM – 10:00 PM**

**Student Mixer**

**7:00 PM – 9:30 PM**

**Public Review of Exhibits**

**10:30 PM—11:30 PM**

**Project Take Down**

*Thursday, March 28th*

**8:30 AM – 9:30 AM**

**RP Funding Center, Lake Morton**

FFFS Board and Fair Directors  
Spring Meeting

**9:30 AM – 5:00 PM**

Field Trips On Your Own

**7:00 PM – 10:00 PM**

**Jenkins Arena, RP Funding Center**

Grand Awards Ceremony

**Parking \$10.00** (Buses that park \$20)

## SSEF Finalists' Mixer

Mingle with Friends—New and Old

Games / Activities / DJ

Science Fair Documentary on Video Board

Publix Field at

Joker Marchant Stadium

Celebrates our SSEF Finalists!



2301 Lakeland Hills Blvd

Lakeland, FL 33805

Wednesday, March 27th

7:00 PM—10:00 PM

**NOTE: This is a PRIVATE EVENT for Finalists and Chaperones ONLY**

**NO CHARGE** for Finalists

### PUBLIC REVIEW

**7:00—9:30 PM**

**Wednesday, March 27th**

The public is invited to review the exhibits and work of the students during this time.

### PROJECT TAKE DOWN

**Wednesday, March 27th,  
10:30 PM**

Absolutely **NO projects** will be removed from the Exhibit Hall areas until after 10:00 PM Wednesday night. Participants who have an emergency and must leave early, are required to make arrangements for someone from their Region to pick up their project.

*Any projects remaining after midnight will be discarded.*

### FIELD TRIPS

*On your own*

**Thursday, March 28th**

Regions have the day to enjoy the beautiful Lakeland area. We encourage the Regions to review the options available for this. keep in mind that the Awards Ceremony begins promptly at 7:00 PM Thursday evening.

### GRANDS AWARDS CEREMONY

**Thursday, March 28th  
7:00 – 10:00 PM**

**The RP Funding Center  
Jenkins Arena**

Students will be recognized for outstanding achievement for their science research.

Finalists are expected to dress professionally or “dressy” professional for this Grand Event. Your presence on stage should reflect your professional commitment to outstanding scientific research.

#### EMERGENCY ON SITE

**The Regional Fair Director/ Adult In Charge should provide their number to be contacted regarding on site emergency.**

If you need to speak with someone immediately (**extreme emergency only**), call 407-473-8475.

Go to <http://rpfundingcenter.com/>  
to get directions

**701 W Lime St  
Lakeland, FL 33815**